

KS4

- SMART Targets
- Roles & Responsibilities of different Careers
- Career choices & employment opportunities
- Rights & Responsibilities in the Work Place
- Work Experience
- Application forms, CVs & interviews
- CEIAG
- Equality of opportunity
- Impact of globalisation on employment
- Gov. & External agencies
- Self employed
- STEM activities throughout the year

Transition

- Meetings arranged by SENCO
- Interviews arranged with DEL advisers
- Interviews with parents/carers with outside agencies
- Possible career routes or pathways given for information advice and guidance to each pupil.

KS3

Year 8, 9 &10

- Work in Local & Global Community
- Career Management
- Enterprise & Entrepreneurship

This is developed from Year 8 through to Year 10 (see SOW)

STEM activities throughout the year

CAREER PROGRAMME 2014-2015

LVI Business

- Decision making & Self Awareness
- Learning about your Options/employability
- Career Pathways
- Goals Targets action Plans
- Skills
- Work Experience 1 day per week
- /Health & Safety at work
- Interview, CVs,application Forms
- Study skills/Managing you time
- Future Career Plans

LVI AS Level

- Decision making & Self Awareness
- Learning about your Options/employability
- Career Pathways
- Goals Targets action Plans
- Skills
- Work Experience/Health& Safety
- Interview, CVs,application Forms
- Study skills/Managing your time
- UCAS Booklet
- Personal Statement

University Open Days/
Career conventions/outside speakers

STEM activities for A level science students

UVI A2

- UCAS application, choices, Personal statements, Student Finance, UCAS Tracking
- Study Skills
- Managing your time
- Studying Abroad
- Gap Year
- Volunteering
- UCAS Clearing & Results day
- Alternative Career pathways
- University Open Days/Career conventions/ outside speakers

6th Form Careers Provision 2014-2015 (1 period per week)

Date	LVI Business	LVI AS Level	UVI A2
Sept/Oct	<ul style="list-style-type: none"> -Decision making & Self Awareness -Learning about your Options/employability -Career Pathways -Goals Targets action Plans Work Experience/Health & Safety 	<ul style="list-style-type: none"> Decision making & Self Awareness Learning about your Options/employability Career Pathways Induction evening 	<ul style="list-style-type: none"> Research UCAS application, choices, Personal statements, UCAS Tracking UCAS Information Evening
Nov/Dec	<ul style="list-style-type: none"> -Interview Skills, CVs ,application Forms -Study skills/Managing your time -Discuss Work Experience and the Skills they have developed. Progress sheets given out for work experience 	<ul style="list-style-type: none"> Goals, Targets Action Plans Skills Interview CVs Application Forms 	<ul style="list-style-type: none"> Study Skills Managing your time Skills portfolio
Jan/February	<ul style="list-style-type: none"> -Recap on Goals, targets and skills - Employability Skills -Interview Workshop -Research Courses, employment and apprenticeships 	<ul style="list-style-type: none"> Study skills/Managing you time Work Experience Health & Safety Preparation for a Work Placement in June Employability skills 	<ul style="list-style-type: none"> Student Finance (HOD also organises outside speakers) How to Plan a Gap Year Studying Abroad Tracking UCAS Application
March/April	<ul style="list-style-type: none"> -Career Pathways -Employment opportunities -Importance of an Interview -Results Day 	<ul style="list-style-type: none"> UCAS Booklet -Personal Statement 	<ul style="list-style-type: none"> School Leaver Programme Results Day a Guide Clearing