

**2017-2018**

**Pupils: KS3 – KS5**

- ◆ Self awareness & dev.
- ◆ Career Exploration (Kudos)
- ◆ Career Management
- ◆ Curriculum Vitae
- ◆ Personal Statements
- ◆ Transition Stages

(LLW & Progress Files)

**Events:**

**KS3**

- ◆ Information Evening (Collaboration with BHS)
- ◆ Options Evening
- ◆ STEM activities

**KS4**

- ◆ Work Experience
- ◆ Interview Skills
- ◆ Individual meetings with Careers Service
- ◆ Study Skills
- ◆ Yr 12 Guidance Evening
- ◆ STEM activities

**KS5**

- ◆ Career information, advice & Guidance on UCAS, FE, Employment & Gap Year
- ◆ STEM Activities

**Career Resources:**

- ◆ Room 145 & 147
- ◆ Used appropriately
- ◆ Internet Access
- ◆ DfE
- ◆ Visiting speakers
- ◆ Dev. Software Kudos

**Teachers:**

- ◆ Understand their obligations
- ◆ Suitably experienced & competent to teach
- ◆ Ensure acceptable Pupil behaviour
- ◆ Integrate careers with all subjects taught

**Careers & SEN Pupils:**

- ◆ Transition Plans/statement reviews
- ◆ Annual Reviews (SENCO, DfE, Careers & other appropriate bodies)
- ◆ Workskills Showcase
- ◆ Class teachers give a presentation for their Year 10 class on GCSE options
- ◆ Research job/careers Kudos career programme

# Careers

**Parents/Carers**

- ◆ Attend all parent's evenings (Careers staff & DfE attend)
- ◆ Invited to give feedback on CEIAG programme to staff.

**Career Conventions & Open Days:**

- ◆ Sept. UUJ & QUB (6th form)
- ◆ Jan. Workskills Showcase Alternate years (SEN Pupils)
- ◆ Collaborative Career convention + STEM activities

**Career Pathways:**

- GCSEs & A Levels
- Travel & Tourism Course (LVI 1Year)
- Vocational
- Apprenticeships
- Employment