

Face-to-Face Meeting Reply Slip

**Election of Parent Representative(s) to the Board of Governors for the
Term of Office 2018 – 2023**

Ballyclare Secondary School

I acknowledge receipt of the invitation to the meeting for the election of parent representatives.

I / we will be able to attend the meeting (Delete as appropriate)

I / we will not be able to attend the meeting

Signed: _____ (Parent/Carer) Date: _____

PLEASE RETURN TO THE CLERK BY: Friday 13th May 2022

Name(s) of Pupil(s):

Appendix B

Nomination Form

Election of Parent Representative(s) to the Board of Governors for the Term of Office
2018 - 2023

_____ SCHOOL/COLLEGE/ACADEMY

We, the undersigned, propose and second _____ as parent
representative on the board of governors for the term of office 2018 – 2023.

Name(s) of pupil(s)

Signed: _____ (Proposer, Parent)

Contact Telephone No: _____

Email address: _____

Signed: _____ (Seconder, Parent)

Contact Telephone No: _____

Email address: _____

I agree to stand for election to the Board of Governors:

Signed: _____ (Nominee)

Date: _____

Contact Telephone No: _____

Email address: _____

Please return this **Nomination Form** and the **Nominee's personal statement** to the clerk not
later than _____

Appendix B1

Parent Nomination – Personal Statement Skills, Knowledge and Experience

Please tell us about your knowledge, skills or experience below. You do not have to complete all the sections.

1. General Skills and Experience: e.g. human resource management and employment issues, planning and direction setting, health & safety, risk management, legal issues.

2. Financial/Numerical Skills and Experience: e.g. financial management such as accountancy, budgeting or auditing, the ability to understand and analyse data.

3. Services for Children and Young People: e.g. a commitment to improving education for all pupils, working or volunteering with children and young people, involvement with your local community, knowledge or understanding of the education system in Northern Ireland or anything else you feel is relevant.

4. Other Skills and Experience: e.g. a willingness to learn and attend training, the ability to work as part of a team and take collective responsibility for decision making, communication skills.

Tell us briefly why you are interested in becoming a school governor, describe your commitment to the culture, values, and ethos of the school.
