



Ballyclare Secondary School

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Principal: Mrs K O Bell BA Adv Cert Ed PQH

16th June 2023

Dear Ballyclare Secondary School Families

The summer holidays are fast approaching. In the meantime, I hope you have been able to enjoy the fabulous weather!

I'm writing to inform you that plans are well underway for next academic year. One change for our staff and pupils is the structure of our school day, as we implement a 2-week timetable. The implementation of a 2-week timetable will result in a more settled school with less movement around corridors, more time for learning and teaching with 50-minute lessons rather than 35 minutes and, your young person will not require as many books on a given day due to having a maximum of 6 lessons rather than 9. The school day will still begin at 8.40am but, will finish 5 minutes earlier, with a finish time of 2.55pm.

A 2-week timetable means your child will have a timetable labelled week 1 and one labelled week 2, they will follow and pack their schoolbag for the appropriate timetabled classes. We will have visual displays in school to notify the pupils of which week they are currently following; we will also state on our Friday communication for the week ahead which 'week' it will be and you will also see on sims parent app your child's timetable.

We are excited about the new timetable structure but like all changes, it will take time for everyone to adjust to the new routine.

In preparation, Mr John Rea, Vice Principal will explain the 2-week timetable to all pupils in assembly next week.

Yours sincerely

Mrs Wendy Shingleton
Acting Principal



